Western New Mexico University
Office of Business Affairs
Temporary Change Fund Request (Cash Box)

Department Name	
Requestor Name	
Completed Cash Handling	Yes or No
Pick Up Date	
Credit Card machine needed (if available)	Yes or No

Requested in dollars

	0.01
	0.05
	0.10
	0.25
	1.00
	5.00
	10.00
	20.00
	50.00
	100.00
$0.00	Total