ALL NON-EXEMPT EMPLOYEES
REGULAR, TEMPORARY, & GA'S
PAYROLL SCHEDULE
2026-2027 FISCAL YEAR

	STARTING	ENDING	WEB TIME SHEETS DUE TO SUPERVISORS BY 10:00 A.M. ON	WEB TIME SHEETS DUE TO BE APPROVED BY 4:00 ON	Premiums / Deductions Coverage	
	DATE	DATE	SCHEDULED DUE DATE	SCHEDULED DUE DATE	Coverage Month	PAY DAY
BW13	31-May-26	13-Jun-26	15-Jun-26	15-Jun-26	July	19-Jun-26
BW14	14-Jun-26	27-Jun-26	29-Jun-26	29-Jun-26	August	3-Jul-26
BW15	28-Jun-26	11-Jul-26	13-Jul-26	13-Jul-26	August	17-Jul-26
BW16	12-Jul-26	25-Jul-26	27-Jul-26	27-Jul-26	None	31-Jul-26
BW17	26-Jul-26	8-Aug-26	10-Aug-26	10-Aug-26	September	14-Aug-26
BW18	9-Aug-26	22-Aug-26	24-Aug-26	24-Aug-26	September	28-Aug-26
BW19	23-Aug-26	5-Sep-26	7-Sep-26	7-Sep-26	October	11-Sep-26
BW20	6-Sep-26	19-Sep-26	21-Sep-26	21-Sep-26	October	25-Sep-26
BW21	20-Sep-26	3-Oct-26	5-Oct-26	5-Oct-26	November	9-Oct-26
BW22	4-Oct-26	17-Oct-26	19-Oct-26	19-Oct-26	November	23-Oct-26
BW23	18-Oct-26	31-Oct-26	2-Nov-26	2-Nov-26	December	6-Nov-26
BW24	1-Nov-26	14-Nov-26	16-Nov-26	16-Nov-26	December	20-Nov-26
BW25	15-Nov-26	28-Nov-26	30-Nov-26	30-Nov-26	January	4-Dec-26
BW26	29-Nov-26	12-Dec-26	14-Dec-26	14-Dec-26	January	18-Dec-26
BW1	13-Dec-26	26-Dec-26	28-Dec-26	28-Dec-26	February	1-Jan-27
BW2	27-Dec-26	9-Jan-27	11-Jan-27	11-Jan-27	February	15-Jan-27
BW3	10-Jan-27	23-Jan-27	25-Jan-27	25-Jan-27	None	29-Jan-27
BW4	24-Jan-27	6-Feb-27	8-Feb-27	8-Feb-27	March	12-Feb-27
BW5	7-Feb-27	20-Feb-27	22-Feb-27	22-Feb-27	March	26-Feb-27
BW6	21-Feb-27	6-Mar-27	8-Mar-27	8-Mar-27	April	12-Mar-27
BW7	7-Mar-27	20-Mar-27	22-Mar-27	22-Mar-27	April	26-Mar-27
BW8	21-Mar-27	3-Apr-27	5-Apr-27	5-Apr-27	May	9-Apr-27
BW9	4-Apr-27	17-Apr-27	19-Apr-27	19-Apr-27	May	23-Apr-27
BW10	18-Apr-27	1-May-27	3-May-27	3-May-27	June	7-May-27
BW11	2-May-27	15-May-27	17-May-27	17-May-27	June	21-May-27
BW12	16-May-27	29-May-27	31-May-27	31-May-27	July	4-Jun-27
BW13	30-May-27	12-Jun-27	14-Jun-27	14-Jun-27	July	18-Jun-27
BW14	13-Jun-27	26-Jun-27	28-Jun-27	28-Jun-27	August	2-Jul-27
BW15	27-Jun-27	10-Jul-27	12-Jul-27	12-Jul-27	August	16-Jul-27
BW16	11-Jul-27	24-Jul-27	26-Jul-27	26-Jul-27	None	30-Jul-27

All web time sheets are required to be submitted to supervisors by 10:00 a.m. on the due date scheduled.
All web timesheets are required to be approved by supervisors by 4:00 p.m. on the due date scheduled.
If a timesheet is submitted to Payroll after the scheduled due date the employee will be paid on the Wednesday following payday.

These scheduled due dates include signing of contracts, compliance of an 1-9, W-4 changes, and other required documents.

Non-Exempt Overtime compensation is paid according to each work week which starts on Sunday and ends on Saturday for a complete 7 day work week. Overtime is based on actual work over 40 hours per week.